

Recap of Hours and Manager's Signature

	Date	Job or Acct No.	Start Time	End Time	Off-Duty/Meal Break	Total Hours	Reg.	O/T	Call-Back	Indirect Hrs/Code	Total Hours	Manager's Signature	On-Call Hours
Sun													
Mon													
Tue													
Wed													
Thu													
Fri													
Sat													

Use this box to record any call-back dates/times or other notes, including travel:

Hospital Name:	Employee Name:
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I affirm with my signature the accuracy of this time sheet:

Freedom HCS Employee's Signature →

Indirect Charge Codes:

OH11	Overhead	OH61	Floating Holiday
OH21	Personal	OH71	Military LOA
OH31	Vacation	OH81	Jury Duty
OH41	Sick	OH91	Bereavement
OH51	Holiday		

Fax to: 866-463-0387

